

AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, SEPTEMBER 19, 2011
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:15 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** of the July 18, 2011 meeting.
5. **ORAL COMMUNICATIONS**
6. **WRITTEN COMMUNICATIONS**
7. **ANNOUNCEMENTS**
8. **CONSENT ITEMS** (Routine items requiring no discussion; any Commissioner or member of the public can ask for a consent item to be moved to the regular agenda to allow for discussion)
 - 8.1 None
9. **OLD BUSINESS**
 - 9.1 HRC Work Plan

BACKGROUND: The Commission has developed a work plan that includes various tasks and events through Calendar Year 2011 and has requested staff include the work plan as a standing item on the agenda.

Enclosure: 9.1.1 HRC 2010/11 Work Plan

RECOMMENDATION: Review current work plan and entertain a motion to amend work plan if appropriate.
 - 9.2 Human Relations Award Discussion

BACKGROUND: The Commission is considering an award to recognize individuals who have made outstanding voluntary contributions for the

common good and/or sustainable change in the community and who serve the community with distinction in the pursuit of equality, justice, and human rights for all citizens. Demonstrating this pursuit may include showing leadership in inter-cultural affairs, human services, community action, or humanitarian endeavors. Individuals would be recognized in the Tri-City Voice.

At the July 18, 2011 meeting, the Commission made substantial edits to the application.

Enclosure: 9.2.1 Draft HRC Award Application

RECOMMENDATION: Finalize draft application and decide next steps on beginning award process.

10. NEW BUSINESS (Items on which the Commission has not yet had an agendaized discussion or taken action).

10.1 Human Relations Commission Annual Report

BACKGROUND: Staff is recommending the Human Relations Commission develop an official annual report to highlight the work and accomplishments of the Commission over the last year.

Enclosure: 10.1.1 Draft HRC 2010/11 Annual Report

RECOMMENDATION: Review the draft Annual Report developed by staff and provide feedback. Approve distribution if appropriate.

10.2 Human Services Annual Report

BACKGROUND: Human Services staff has developed an annual report that reflects the work of the Department and its partners during the 2010/2011 fiscal year.

Enclosure: 10.2.1 Draft Human Services 2010/11 Annual Report

RECOMMENDATION: Receive the Annual Report developed by staff and provide feedback.

10.3 Human Services Annual Report

BACKGROUND: Staff is prepared to provide a verbal update on the Management Partners Sustainability Report (on City website) and

recommendations that will be presented to City Council on October 4, 2011 and potential impacts on Human Services.

RECOMMENDATION: Receive staff report and discuss.

11. COMMISSION REFERRALS

11.1 None

12. STANDING AND ADHOC COMMITTEE REPORTS (Oral reports on relevant meetings/events)

12.1 Strengthening Fremont Serving Non Profits Committee

BACKGROUND: A committee of Chair Hoffman and Commissioner Walsh works to:

- a. Participate in the Community Advisory and Engagement Board (CAEB) at Family Resource Center (FRC) – workshops and/or forums
- b. Review, evaluate and oversee the Social Service Grant Program
- c. Conduct workshops and/or forums which are beneficial to local non profits.

RECOMMENDATION: Receive committee update.

12.2 Community Dialogue and Resource Sharing Committee

BACKGROUND: A committee of Commissioner Watanuki (Lead), Vice-Chair Smith and Commissioner La works to:

- a. Educate and empower the community on important social issues.
- b. Respond to current issues and concerns
- c. Hold events, workshops, and forums

RECOMMENDATION: Receive committee update on symposium.

12.3 Community Outreach Committee

BACKGROUND: A committee of Commissioner Leung, Vuppala and, and Vice-Chair Smith works to:

- a. Improve visibility of the HRC
- b. Improve youth involvement
- c. Work with other Commissions to serve the entire community
- d. Organize a Film series

RECOMMENDATION: Receive committee update.

12.4 Advocacy Committee

BACKGROUND: A committee consisting of Commissioners Walsh, La and Campbell works to promote the needs of the community to City Leadership

RECOMMENDATION: Receive committee update and add additional committee members to replace former commissioners.

12.5 “Make a Difference Day” Committee

BACKGROUND: A committee consisting of Commissioners La and Campbell works to coordinate a city-wide day of volunteering scheduled for October 22, 2011. Christine Beitsch has been hired as the 2011 Make A Difference Day Program Manager.

The following dates have been

Make a Difference Day Event Schedule

Date	Event	Time	Place	Present
10/04/11	Council Proclamation	7:00 PM	City Council Chambers	Ms. Beitsch
10/22/11	MADD	All Day	Citywide	All
11/08/11	Recognition Event	6:15 PM	City Training Room	All

RECOMMENDATION: Receive update.

12.6 Other Commission Updates

RECOMMENDATION: Receive reports from Commissioners on relevant meetings/events.

13. STAFF REPORTS

13.1 Attendance Summary (**Attachment 13.1**)

13.2 Calendar (**Attachment 13.2**) of HRC regular/special meetings and events.

14. REFERRALS TO STAFF (this is for items referred by an individual Commissioner. A Commission vote in favor of an item here means it will be placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. ADJOURNMENT